

PERSONAL ^{AND} SOCIAL RESPONSIBILITY INVENTORY

An Institutional Climate Measure

Campus Liaison Checklist

Registration

- Complete and return Participation Agreement
- Request Purchase Order for payment
- Check with local IRB for additional review needed at your institution
- Complete and return the institutional profile

Prepare for Administration

Research has shown that an introductory message from a recognized campus leader will increase participation.

- Determine method (e.g., text, e-mail) and person to send introductory message
- Speak with RISE staff to determine project timeline
- Provide RISE staff with population data files in Excel .csv format
- Send introductory message 3 days before survey launch

Begin Administration

- Be available to respond to questions from RISE staff

After Administration

- Receive reports and materials from RISE staff

If you have questions about participation, please contact Robert Reason at psri@iastate.edu.